

District 90 Toastmasters

Checklist: Beginning Pathways



This check list is intended to get you started in Pathways. Before beginning, make sure that your computer's browser allows pop-up windows to the web site. Also, be aware that pop-up windows may be hidden by other larger browser windows.

1. Login to www.toastmasters.org Your name will appear at the top of the Toastmasters home page when you are logged in. (Click on your name to check/edit your profile, if necessary.)
2. Click *Pathways>Access My Path Through BaseCamp*. That will take you to the *Pathways Learning Experience page*.
(Skip to Item 6 below if you already chosen a Path)
3. Under *Choose Your Path*, click *Continue to Path Selection*. Your first Path is free. Additional Paths are US\$20 each. (If you were a member of more than one club prior to 6 December 2017, you are eligible for a second free Path. Check with your VPE for further information.)
4. On the *Take Assessment* page, under BaseCamp click on *Take Your Assessment*. You need 7 to 10 minutes to complete the assessment.
5. When you complete the assessment, Pathways will recommend a top Path and the next two top selections. You are free to scroll down and review other Paths. Select one Path. Pathways will take you back to the *Pathways Learning Experience page*.
6. On the *Pathways Learning Experience page*, in the middle window under *Access My Path through Base Camp*, make sure you select the correct home club (if you are a member of more than one club). Members of multiple clubs need to communicate regularly with their VPEs about level completions and how those completions should be recorded on Club Central for the Distinguished Club Program. Once a Pathways level is completed, members need to tell the VPEs of each club to which they belong about the completion. They need to communicate which club should submit the award to Club Central for credit.
7. Click *Login as a Member*. This takes you to the *Pathways Homepage*.
8. At the top of the page, click *Check Compatibility* and Pathways will check your computer for any issues running the program. The system will advise you of any problems. Click *Home* to return.
9. In the *Pathways Homepage* you will see five tiles: *Navigating Base Camp*, *My Education Transcript*, *My Feedback*, *My Badges*, and *Speech Evaluations*. Click on *Navigating Base Camp* to access video and online tutorials about how to use features in each of the tiles.
Review the tutorials to
 - a. Get an overview of a topic
 - b. Review a topic after you explored it.
10. When you are ready to begin your Pathways journey, click *My Education Transcript* (either blue tile or red bar). Look for your selected Path. Click *Open Curriculum*. Note: You can also access the curriculum of your Path on the *Pathways Homepage* under the *My Education Transcript* red bar.
Follow the prompts and CONGRATULATIONS on beginning your Path!

Members who have a question about Pathways should contact your VPE. Club VPEs are encouraged to contact their Pathways Guide if they need assistance. Contact District 90 Chief Ambassador Jan Vecchio <jve21770@bigpond.net.au> for the name of your Pathways Guide.



(We thank District 28 for their input into this document.)