



# PATHWAYS GUIDE

## Application

### Instructions

1. Complete all fields on this application.
  - To receive rollout kits for your assigned clubs, please include your shipping address. Do NOT include a P.O. Box address.
2. Send your application only to the program quality director and carbon copy (cc) the chief ambassador.

### About You

First name \_\_\_\_\_ Last name \_\_\_\_\_

Member number \_\_\_\_\_ District number \_\_\_\_\_ Education \_\_\_\_\_

Address line 1 \_\_\_\_\_

Address line 2 \_\_\_\_\_

City \_\_\_\_\_ State or province \_\_\_\_\_ Postal code \_\_\_\_\_

Country \_\_\_\_\_ Residence  Business

Email address \_\_\_\_\_ Phone number \_\_\_\_\_

Home club name \_\_\_\_\_ Home club number \_\_\_\_\_

Additional club(s): \_\_\_\_\_ Not applicable

Club name \_\_\_\_\_ Club number \_\_\_\_\_

Club name \_\_\_\_\_ Club number \_\_\_\_\_

Club name \_\_\_\_\_ Club number \_\_\_\_\_

Club name \_\_\_\_\_ Club number \_\_\_\_\_

Club name \_\_\_\_\_ Club number \_\_\_\_\_

## Requirements

### Check all that apply.

- My membership dues are current with World Headquarters.
- I have earned a Competent Communicator (CC) award or higher.

## Knowledge and Skills

### Select the skills that you are able to effectively demonstrate. Check all that apply.

- I have excellent verbal, written and interpersonal communication skills.
- I have great organization and time management skills.
- I am self-motivated and able to set and meet my own deadlines.
- I am comfortable presenting in front of an audience.
- I have at least one year of training experience (both in-person and/or virtual) within or outside of Toastmasters International.
- I have reliable and consistent access to the internet (e.g. Google Chrome, Internet Explorer, Safari).
- I would consider myself technologically savvy and able to create and/or use the following:
  - Emails
  - Word documents
  - Excel spreadsheets
  - Online meeting/webinar tools
  - Conference calls
- I have basic knowledge of learning management systems (LMS), including:
  - Cornerstone OnDemand
  - Other: \_\_\_\_\_
  - Other: \_\_\_\_\_
  - Other: \_\_\_\_\_

## Commitment

### Check all that apply.

- I am committed to Toastmasters International core values of: Integrity, Respect, Service and Excellence.
- I am willing to commit to a six-month term as a Pathways Guide.
- I acknowledge that I will be assigned up to 10 clubs based on my availability (see below).
- I will commit myself to visiting each of my assigned clubs.
- I will bring excitement to all my clubs.
- I will support club officers through regular virtual support sessions.
- I will remain positive throughout my term.

## Availability

**Please indicate your availability below with checkmarks. Your preferences will determine club assignments and assist with setting virtual support sessions with VPEs and World Headquarters staff.**

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Morning							
Afternoon							
Evening							
Night							

## Short-answer Questions

### Answer the following questions.

Why do you want to be a Pathways Guide?

Describe your presentation experience in the past 12 months (e.g., I give technical presentations as part of my job, I frequently participate in club meetings, I have delivered club officer training within my district)

What other valuable experiences or skills do you possess that can benefit you as a Pathways Guide (e.g., certifications, education designations)?

## Short-answer Questions (continued)

How will you uphold the organization's core values through your support as a Pathways Guide?

## Recommendations/Video Presentation

**You must include two written recommendations with your application. A sample video presentation is optional.**

### **Mandatory Recommendations**

Submit two personal or professional recommendation letters. (Please note that as the applicant, you may not write your own recommendation. The person recommending you must write it and submit it to your program quality director before your application is reviewed.)

#### Recommendation 1

Name \_\_\_\_\_ Job title \_\_\_\_\_

Company/organization name \_\_\_\_\_

#### Recommendation 2

Name \_\_\_\_\_ Job title \_\_\_\_\_

Company/organization name \_\_\_\_\_

## Recommendations/Video Presentation (continued)

### **Optional Video Presentation**

Submit one link to a video presentation you have given within the past 12 months. For your video presentation to be considered, it must meet the following requirements:

- Have the qualities of a professionally recorded video, including clear audio and visuals
- Be recorded in front of a live audience
- Be at least five minutes in length

URL/link \_\_\_\_\_ Date \_\_\_\_\_

Presentation title \_\_\_\_\_

Purpose \_\_\_\_\_

Length of presentation \_\_\_\_\_ Audience size \_\_\_\_\_

## Comments

**Provide any additional comments or clarifications regarding any of the information listed above.**

**Program Quality Director and Chief Ambassador Use Only**

Approved

Not approved

**Comments**

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**Ambassador Assignment**

Ambassador Name

Ambassador Member Number

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Same member is serving as Pathways Guide and Ambassador.

**Club Assignments**

Club Name

Club Number

1.	<hr/>	<hr/>
2.	<hr/>	<hr/>
3.	<hr/>	<hr/>
4.	<hr/>	<hr/>
5.	<hr/>	<hr/>
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8.	<hr/>	<hr/>
9.	<hr/>	<hr/>
10.	<hr/>	<hr/>

**Use this information to complete the District Pathways Guide Team spreadsheet.**

**Submission Date:** \_\_\_\_\_